

ISLE OF ANGLESEY COUNTY COUNCIL	
Report to:	The Executive
Date:	20 April 2015
Subject:	The Executive's Forward Work Programme
Portfolio Holder(s):	Cllr Ieuan Williams
Head of Service:	Lynn Ball Head of Function – Council Business / Monitoring Officer
Report Author: Tel: E-mail:	Huw Jones, Head of Democratic Services 01248 752108 JHuwJones@anglesey.gov.uk
Local Members:	Not applicable

A –Recommendation/s and reason/s
<p>In accordance with its Constitution, the Council is required to publish a forward work programme and to update it regularly. The Executive Forward Work Programme is published each month to enable both members of the Council and the public to see what key decisions are likely to be taken over the coming months.</p> <p>The Executive is requested to:</p> <p>confirm the attached updated work programme which covers May – December 2015;</p> <p>identify any matters subject to consultation with the Council's Scrutiny Committees and confirm the need for Scrutiny Committees to develop their work programmes further to support the Executive's work programme;</p> <p>note that the forward work programme is updated monthly and submitted as a standing monthly item to the Executive.</p>

B – What other options did you consider and why did you reject them and/or opt for this option?

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C – Why is this a decision for the Executive?

The approval of the Executive is sought before each update is published to strengthen accountability and forward planning arrangements.

D – Is this decision consistent with policy approved by the full Council?

Yes.

DD – Is this decision within the budget approved by the Council?

Not applicable.

E – Who did you consult?		What did they say?
1	Chief Executive / Strategic Leadership Team (SLT) (mandatory)	The forward work programme is discussed at Heads of Service meetings ('Penaethiaid') on a monthly basis (standing agenda item). It is also circulated regularly to Corporate Directors and Heads of Services for updates.
2	Finance / Section 151 (mandatory)	
3	Legal / Monitoring Officer (mandatory)	
5	Human Resources (HR)	
6	Property	
7	Information Communication Technology (ICT)	
8	Scrutiny	
9	Local Members	Not applicable.
10	Any external bodies / other/s	Not applicable.

* Key:

Strategic – key corporate plans or initiatives

Operational – service delivery

For information

F – Risks and any mitigation (if relevant)		
1	Economic	
2	Anti-poverty	
3	Crime and Disorder	
4	Environmental	
5	Equalities	
6	Outcome Agreements	
7	Other	
FF - Appendices:		
The Executive's Forward Work Programme: May – December 2015.		

G - Background papers (please contact the author of the Report for any further information):
<p>Previous forward work programmes. Part 4.2.12 of the Council's Constitution.</p>

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THE EXECUTIVE'S FORWARD WORK PROGRAMME

Period: May – December 2015

Updated: 8 April 2015



The Executive's forward work programme enables both Members of the Council and the public to see what key decisions are likely to be taken by the Executive over the coming months.

Executive decisions may be taken by the Executive acting as a collective body or by individual members of the Executive acting under delegated powers. The forward work programme includes information on the decisions sought, who will make the decisions and who the lead Officers and Portfolio Holders are for each item.

It should be noted, however, that the work programme is a flexible document as not all items requiring a decision will be known that far in advance and some timescales may need to be altered to reflect new priorities etc. The list of items included is therefore reviewed regularly.

Reports will required to be submitted from time to time regarding specific property transactions, in accordance with the Asset Management Policy and Procedures. Due to the influence of the external market, it is not possible to determine the timing of reports in advance.

The Executive's draft Forward Work Programme for the period **May – December 2015** is outlined on the following pages.

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THE EXECUTIVE'S FORWARD WORK PROGRAMME

Period: May – December 2015

Updated: 8 April 2015

Subject & *category and what decision is sought	Decision by which Portfolio Holder or, if a collective decision, why	Lead Department	Responsible Officer/ Lead Member & contact for representation	Pre-decision / Scrutiny (if applicable)	Date to Executive or, if delegated, date of publication	Date to Full Council (if applicable)
MAY 2015						
1	The Executive's Forward Work Programme (S) Approval of monthly update.	The approval of the full Executive is sought to strengthen forward planning and accountability.	Deputy Chief Executive Huw Jones Head of Democratic Services Cllr Ieuan Williams		The Executive 26 May 2015	
2	Corporate Scorecard – Quarter 4, 2014/15 (S) Quarterly performance monitoring report.	This is a matter for the full Executive as it provides assurance of current performance across the Council.	Deputy Chief Executive Deputy Chief Executive Cllr Alwyn Rowlands	11 May 2015	The Executive 26 May 2015	
3	2014/15 Revenue and Capital Budget Monitoring Report – Quarter 4 (S) Quarterly financial monitoring report.	This is a matter for the full Executive as it provides assurance of current financial position across the Council.	Deputy Chief Executive Richard Micklewright Interim Head of Function - Resources Cllr Hywel Eifion Jones	11 May 2015	The Executive 26 May 2015	
4	Housing Act (Wales) 2014 (S) Homelessness legislation and power to decide whether or not to apply intentionality test.	Executive decision stipulated within the Act's Code of Guidance.	Community Shan L Williams Head of Housing Services Cllr Kenneth P Hughes		The Executive 26 May 2015	

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5 Llangefni Golf Course (S) To give further consideration to the future of the golf course.	This is a matter for the full Executive as it is not reserved for full Council and is not considered suitable for delegation to the portfolio holder.	Sustainable Development	Dylan Williams Head of Economic and Community Regeneration Cllr Aled Morris Jones		The Executive 26 May 2015	
JUNE 2015						
6 The Executive's Forward Work Programme (S) Approval of monthly update.	The approval of the full Executive is sought to strengthen forward planning and accountability.	Deputy Chief Executive	Huw Jones Head of Democratic Services Cllr Ieuan Williams		The Executive 15 June 2015	
7 Welsh Language Scheme Monitoring Report 2014/15 (O) To ratify the annual report for submission to the Welsh Language Commissioner.	Education and Welsh Language Portfolio Holder.	Deputy Chief Executive	Huw Jones Head of Democratic Services Cllr Ieuan Williams		Delegated decision June 2015	
8 Corporate Policy Management (O) - approval of funding to acquire a corporate policy management system.	The approval of the full Executive is sought as the decision involves a bid for finance.	Deputy Chief Executive	Lynn Ball Head of Function – Council Business / Monitoring Officer Cllr Alwyn Rowlands		The Executive 15 June 2015	

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9 Annual Report – Statutory Director of Social Services (S) - Endorsement of report for submission to Council.	This is a public report on the performance and priorities of Social Services within the Council's statutory arrangements. It is expected that there is ownership and understanding of the work programme, successes and challenges across the Council's work. It would not be appropriate, considering the public requirement, that the report is restricted to the attention of the portfolio holder only.	Community	Gwen Carrington Director of Community Cllr Kenneth P Hughes		The Executive 15 June 2015	29 September 2015
10 Llawr y Dref – options for the future (S & O) Approval of strategic direction.	Social Services and Housing Portfolio Holder.	Community	Shan L Williams Head of Housing Services Cllr Kenneth P Hughes		Delegated decision June 2015	
11 Council Housing Development Strategy 2015 – 2020 (S) Approval of strategic direction.	Decision to be taken by the full Executive (unless powers will be deputised to the new Housing Services Board), links to the HRA business plan which is a statutory document.	Community	Shan L Williams Head of Housing Services Cllr Kenneth P Hughes		The Executive 15 June 2015	

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12	Housing Services (S) To consider governance model to include Housing Revenue Account.	Decision to be taken by the full Executive as it relates to the governance of the new Housing Services Board being established.	Community	Shan L Williams Head of Housing Services Cllr Kenneth P Hughes		The Executive 15 June 2015	
13	Llangefni link road – purchase of land (O) Purchase of land associated with scheme.	The approval of the full Executive is sought as the decision involves a bid for funding which is beyond the limit of the portfolio holder's responsibility.	Sustainable Development	Dewi Williams Head of Environment and Technical Cllr Richard Dew		The Executive 15 June 2015	
14	School Modernisation – Llannau area (S) Purchase of land associated with scheme.	The approval of the full Executive is sought as the decision involves a bid for funding which is beyond the limit of the portfolio holder's responsibility.	Sustainable Development	Dewi Williams Head of Environment and Technical Cllr Richard Dew		The Executive 15 June 2015	

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JULY 2015						
15	The Executive's Forward Work Programme (S) - Approval of monthly update.	The approval of the full Executive is sought to strengthen forward planning and accountability.	Deputy Chief Executive	Huw Jones Head of Democratic Services Cllr Ieuan Williams		The Executive 20 July 2015
16	Lowering the admission age for Ysgol Llanfairpwll and Ysgol Goronwy Owen (O) Final decision.	The approval of the full executive is sought as the portfolio holder is the Chair of Governors at one of the schools.	Lifelong Learning	Dr Gwynne Jones Director of Lifelong Learning Cllr Ieuan Williams		The Executive 20 July 2015
17	Libraries Service Review (S) To consider options for future service delivery.	The approval of the full Executive is sought as it is a strategic and transformational decision affecting the future delivery of the service.	Lifelong Learning	Dr Gwynne Jones Director of Lifelong Learning Cyng Ieuan Williams	6 July 2015	The Executive 20 July 2015
18	Cultural Services Review (S) To consider options for future service delivery.	The approval of the full Executive is sought as it is a strategic and transformational decision affecting the future delivery of the service.	Lifelong Learning	Dr Gwynne Jones Director of Lifelong Learning Cllr Ieuan Williams	7 July 2015	The Executive 20 July 2015

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19	Youth Service (S) To consider options for future service delivery.	Lifelong Learning	Dr Gwynne Jones Director of Lifelong Learning Cllr Ieuan Williams	7 July 2015	The Executive 20 July 2015	
SEPTEMBER 2015						
20	The Executive's Forward Work Programme (S) Approval of monthly update.	Deputy Chief Executive	Huw Jones Head of Democratic Services Cllr Ieuan Williams		The Executive 21 September 2015	
21	Annual Performance Report (Improvement Plan) 2014/15 (S) Approval of report and recommendation to full Council.	Deputy Chief Executive	Deputy Chief Executive Cllr Alwyn Rowlands		The Executive 21 September 2015	29 September 2015
22	Corporate Scorecard – Quarter 1, 2015/16 (S) Quarterly performance monitoring report.	Deputy Chief Executive	Deputy Chief Executive Cllr Alwyn Rowlands	14 September 2015	The Executive 21 September 2015	

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23 2015/16 Revenue and Capital Budget Monitoring Report – Quarter 1 (S) Quarterly financial monitoring report.	This is a matter for the full Executive as it provides assurance of current financial position across the Council.	Deputy Chief Executive	Richard Micklewright Interim Head of Function - Resources Cllr Hywel Eifion Jones	14 September 2015	The Executive 21 September 2015	
24 Safeguarding Arrangements for Vulnerable Adults (S) Progress report.	Social Services and Housing Portfolio Holder.	Community	Alwyn Jones Head of Adults' Services Cllr Kenneth P Hughes		Delegated decision September 2015	
25 Common Allocations Policy (S) Adoption of new Common Allocations Policy.	This is a matter for the full Executive to decide as it involves a key Council policy.	Community	Shan L Williams Head of Housing Services Cllr Kenneth P Hughes		The Executive 21 September 2015	
OCTOBER 2015						
26 The Executive's Forward Work Programme (S) Approval of monthly update.	The approval of the full Executive is sought to strengthen forward planning and accountability.	Deputy Chief Executive	Huw Jones Head of Democratic Services Cllr Ieuan Williams		The Executive 19 October 2015	
27 Weekly waste collection – options appraisal re 3 or 4 weekly collections (S) Agreement on future option.	A decision is sought from the full Executive as this matter would involve a significant change to working practice.	Sustainable Development	Dewi Williams Head of Environment and Technical Cllr Richard Dew	TBC	The Executive 19 October 2015	

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NOVEMBER 2015						
28	The Executive's Forward Work Programme (S) Approval of monthly update.	The approval of the full Executive is sought to strengthen forward planning and accountability.	Deputy Chief Executive	Huw Jones Head of Democratic Services Cllr Ieuan Williams		The Executive 30 November 2015
29	Corporate Scorecard – Quarter 2, 2015/16 (S) Quarterly performance monitoring report.	This is a matter for the full Executive as it provides assurance of current performance across the Council.	Deputy Chief Executive	Deputy Chief Executive Cllr Alwyn Rowlands	16 November 2015	The Executive 30 November 2015
30	2015/16 Revenue and Capital Budget Monitoring Report – Quarter 2 (S) Quarterly financial monitoring report.	This is a matter for the full Executive as it provides assurance of current financial position across the Council.	Deputy Chief Executive	Richard Micklewright Interim Head of Function - Resources Cllr Hywel Eifion Jones	16 November 2015	The Executive 30 November 2015
DECEMBER 2015						
31	The Executive's Forward Work Programme (S) Approval of monthly update.	The approval of the full Executive is sought to strengthen forward planning and accountability.	Deputy Chief Executive	Huw Jones Head of Democratic Services Cllr Ieuan Williams		The Executive 14 December 2015

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